

STATE OF DELAWARE
DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL

ON-SITE SYSTEMS ADVISORY BOARD
89 Kings Highway, Dover, DE 19901
(302) 739-9948

Monthly Meeting Minutes
October 5, 2016

Members Present: Byron Jefferson, Ken Walsh, Scott Eichholz for Dave Schepens, Tom Ryan, David Austin, Carol Evans, Matt Brill, Bruce Bagley, Phil King

Also Present: DNREC staff: Dawn Dryden, Roy Heineman

- ❖ Meeting began at 9:15 a.m.
- ❖ Tom made a motion to accept the amended agenda items; Ken seconded, all agreed.
- ❖ September 7, 2016 Meeting Minutes reviewed; Tom made a motion to approve; Carol seconded, all agreed.
- ❖ License Applications:

<i>Applicant Name</i>	<i>License Type</i>	<i>Approved</i>	<i>Denied</i>	<i>Motion By</i>	<i>2nd By</i>	<i>All In Agreement</i>
David Gray	F	X		Tom	Ken	X
Rufus Thomas	F	X		Tom	Ken	X
Brian Costello	F	X		Tom	Ken	X
Mynor Quina	F	X		Tom	Ken	X
Ronald Sawyer	I	X		Carol	Bruce	X
Laura Glanden	I	X*		Ken	Bruce	X

* Carol Evans abstained from vote

- ❖ Continued Education Training (CET's):
 - M. Josh Stallings (Class A #4601)
 - Soil Training Webinar #1 of 4: Basics of Hydric Soils - 2.5 hrs - *Approved*
 - Soil Training Webinar #2 of 4: Basics of Hydric Soils - 2.5 hrs - *Approved*
 - Delaware Technical & Community College
 - Technical Report Writing for Operators & Other Personnel in the Water and Wastewater Industry - 4.0 hrs - *Approved for all licenses*

- Nitrification in Water/WW Processes - 7.0 hrs - *Approved for all licenses*
 - Creating a Successful Asset Management Program (Online Course) – 8.0 hrs - *Denied*
 - Class B Designers Onsite License Preparation Course - 3.0 hrs - *Approved for all licenses*
 - Class F Wastehaulers Onsite License Preparation Course - 3.0 hrs - *Approved for all licenses*
- ❖ M. Joshua Stallings (Class A) D applicant status update
- Mr. Stallings's Class D.1 license has been issued
- ❖ Enforcement:
- Mike Schepens (Class B,E<H #5286) - to this date Mr. Schepens has not submitted required Class H paperwork discussed at the August 2016 meeting; In addition, a Manager's Warning has been sent to Mr. Schepens for installing a system without a permit and installing the system too deep; GWDS staff notified the Board that additional Manager's Warnings are being issued to Mr. Schepens and will be presented at the next scheduled meeting; Phil made a motion to recommend revocation of all of Mr. Schepens licenses, Gerry seconded, vote 7 in favor, 2 abstained, motion approved.
- ❖ Next scheduled meeting on November 2, 2016.
- ❖ Meeting adjourned at 10:07 a.m.


Prepared By Dawn Dryden


Approved By Byron Jefferson